



Arkansas Fire Training Academy

Course Request forms (in-house and open) have to be submitted in 30 days prior to the start date of the course except for Intro and PPE. Intro and PPE Course Request forms still have to be submitted to the academy prior to the start date of the course. If you need the teaching material, the academy needs the form submitted in at least two weeks prior to the start date of the course. This allows the academy to get the material out to you in a timely manner. They are the **ONLY** two classes that does not have to be submitted in 30 days prior to the start date of the course. Applications have to be in at least 2 weeks prior to the start date of the course for all classes except for Intro and PPE.

Course Request Forms and applications are required to have the 6TH or 7TH edition with the name of the course listed on the forms for the Firefighter I and Firefighter II curriculum.

14668 AR Highway 203 – PO Box 3499
Camden, AR 71711 – 870.574.1521

Arkansas Fire Training Academy



These are the QR codes for our Facebook, Website, Course Request Form and Application. They can be scanned from any smartphone. You can also click on the links below.



Arkansas Fire Training Academy Facebook
[\(1\) Arkansas Fire Training Academy | Facebook](#)



Arkansas Fire Training Academy Website
[Arkansas Fire Training Academy | Southern Arkansas University Tech \(sautech.edu\)](#)



Arkansas Fire Training Application
https://sautech.formstack.com/forms/afta_application



Course Request Form
https://sautech.formstack.com/forms/afta_course_request

Guidelines for Off Campus Classes

AFTA will not allow students to attend classes without an application to attend classes. The student without the above mentioned will not be allowed to attend the class.

Reminder that course request forms will be turned in 30 days before the class and student applications must be in two weeks before the class starts.

Students shall have an application to the AFTA prior to attending the class. Anyone not on the roster will not be allowed to attend class.

Class size will depend on size of classroom

Department must furnish hand sanitizer and cleaning wipes. Exception will be if student brings own hand sanitizer.

Students will wipe off desk twice a day, beginning of the day and after lunch.

Students will have their own rehydrating supplies (water, Gatorade, etc.). No coolers or jugs of water for the entire class to use will be allowed.

Class Procedures

When requesting a course the following guidelines and policies will help ensure timely and effective delivery of Arkansas Fire Training Academy programs.

- ④ When requesting a course, a Course Request Form must be completed and approved by the Off-Campus Programs office prior to course delivery. This applies to EVERY class that is taught for credit from the Fire Academy. These forms are available by contacting the Off-Campus Programs office at 870-574-1521, ext. 121.
- ④ Courses will be scheduled at least 30 days in advance of the class date. This gives us time to coordinate resources and instructors and enroll students in the course.
- ④ No student under the age of 18 will be enrolled in classes or give credit for any class taught by the Arkansas Fire Training Academy. This includes In-House Classes that are taught for credit from the Fire Academy.
- ④ Applications for courses must be received 2 weeks prior to the course delivery date or the course may be cancelled if the minimum number of students has not enrolled. Exceptions: Number pre-approved by the Fire Academy.
- ④ Pre-requisites will be checked for all classes that require them. Students are informed if they do not meet those pre-requisites. No credit will be given to students that do not meet those pre-requisites EVEN if they successfully complete the course being taught.
- ④ All rosters and associated materials must be returned to the Fire Academy within ten (10) working days by the instructor so the paperwork can be processed, checked for accuracy and certificates issued. This includes In-House Training.

Arkansas Fire Training Academy Class Rules and Regulations Off-Campus Classes

1. In order to receive credit for the class the student must attend all sessions and complete the necessary requirements.
2. Personal hygiene will be maintained. Female students will not wear base makeup if attending class requiring use of SCBA.
3. Hair, including facial hair, will be in such order that it will not compromise the wearing of protective equipment.
4. Behavior of a disruptive nature may result in dismissal from current class and subject to non-acceptance of future Arkansas Fire Training Academy classes.
5. There will be no jewelry, earrings or body piercing worn during class times or during practical exercises.
6. Complete protective clothing is required to be worn in the practical exercises as specified by the instructor. Shorts shall not be worn under protective clothing.
7. Clothing of an offending nature shall not be allowed on academy grounds. Clothing with alcoholic beverage advertisements, tobacco advertisements or suggestive material are not suitable for students to wear to class. Shorts will not be permitted while attending any AFTA class.
8. No alcoholic beverages or controlled substances are allowed.
9. Smoking will be permitted at break times as given by the instructors and only at designated areas.
10. If anyone has an injury of any kind, report it immediately to an instructor.
11. Cell phones are not allowed in the classroom or on the training site grounds.